CHECKLIST FOR DOCUMENT REQUIRED

List of Documents Required Important Instruction

List of documents required from foreign adoptive parents and Social or Child Welfare Agency enlisted by Government Of India for consideration of an inter-country application of Indian Child

- (a) Home Study Report of the foreign adoptive parents prepared by a professional worker as per Annexure "A".
- (b) Recent photographs of the adoptive family.
- (c) Marriage certificate of foreign adoptive parents.
- (d) Declaration concerning health of adoptive parents.
- (e) Certificate of medical fitness of adoptive parents duly certified by a medical doctor.
- (f) Declaration regarding financial status of foreign adoptive parents along with supporting documents including employers certificate, where applicable.
- (g) Employment certificate, if applicable of foreign adoptive parents.
- (h) Income Tax Assessment order of foreign adoptive parents.
- (i) Bank references.
- (j) Particulars of the properties owned by the foreign adoptive parents.
- (k) Declaration from foreign adoptive parents stating willingness to be appointed guardian of the child.
- (I) Undertaking from the social or child welfare enlisted agency sponsoring the foreigner to the effect that child would be legally adopted by the foreign adoptive parents according to the law of the country within a period not exceeding two years from the time of arrival of the child and as soon as the adoption is effected. Social or child welfare enlisted agency will send three certified copies of adoption order each to the social or child welfare agency in India through which the application for guardianship is processed for filing in the Court and one copy to Central Adoption Resources Agency, Ministry of Welfare.
- (m) Undertaking from the foreign adoptive parents that adopted child would be provided necessary education and upbringing according to the status of adoptive parents.
- (n) Undertaking from the social and child welfare enlisted agency that report relating to progress of the child along with his/her recent photograph would be sent quarterly during first two years and half yearly for the next three years in the prescribed performa through Indian's Diplomatic Missions abroad.
- (o) Power of Attorney from foreign adoptive parents in favour of offices of the social or child welfare agency in India which will be required to process the case and such Power of Attorney should authorise the Attorney to handle the cases on behalf of the foreigner in case the foreigner is not in a position to come to India.

- (p) Certificate from the enlisted social or child welfare agency sponsoring application of the foreigner to the effect that adoptive parents are permitted to adopt a child according to the law of their country.
- (q) Undertaking from the social or child welfare enlisted agency to the effect that in case of disruption of the family of the foreigner before legal adoption has been affected, it will take care of the child and find a suitable alternative placement for the child with the approval of Central Adoption Resource Agency. After seeking the necessary approval from CARA it will report alternative placement to the concerned court handling guardianship proceeding in the foreign country. And such information shall be passed on by the court to the Central Adoption Resource Agency.
- (r) Undertaking from the social or child welfare enlisted agency that it will reimburse all expenses to the concerned Indian Social or Child Welfare agency as fixed by competent court towards maintenance of the child and processing charge fees.



Important Instructions

- (1) The Home Study Report should broadly include information in regard to the various matters set out in Annexure "A" though it need not strictly adhere to the requirements of the Annexure and it should also contain an assessment by the social or child welfare agency as to whether the foreigner wishing to take a child in adoption is fit and suitable and has the capacity to parent a child coming from a different racial and cultural milieu and whether the child will be able to fit into the environment of the adoptive family and the community in which it lives.
- (2) All the above Certificates and declaration documents must accompany the application of the foreigner for taking a child in adoption should be duly notarised by a Notary Public whose signature should be duly attested either by an officer of the Ministry of External Affairs on Justice or Social Welfare of the country of the foreigner or by an officer of the Indian Embassy or High Commissions or Consulate in that country.



8. How long does it take for a NOC to be issued? Is there any fee for it?

If all papers are in order and complete, it will not take more than 7 - 10 days to issue a NOC. There is no fees chargeable for it.

9. Where can I know the status of my child's NOC?

You can approach the Indian Placement Agencies from where you have accepted the child or you can access the

information on this site which is updated on a monthly basis

10. What are the chargeable fees for inter-country adoptions?

The chargeable fees for inter-country adoption are as follows:

Full reimbursement of the Medical Cost of the child.

Maintenance Cost of Rs. 100/- per day from the date of acceptance of the child.

Rs.10,000/- towards court fee, Visa, administrative charges, processing charges.

Cost of travel for child and escort needed.

11. Do I have to visit India to complete the adoption process?

No, it is the responsibility of Indian Placement Agency to complete the necessary process and formalities in India.

12. Is there a form for renewal of enlistment of foreign Agencies?

There is no prescribed application form for renewal of enlistment of foreign Agencies. But you should ser your application through Indian Embassy / High Commission in accordance with Rule no. 6.4 of the Revised Guidelines.

13. Are Non-Resident Indians given any preference in inter-country adoption?

Yes. As per the Revised Guidelines, the order of preference for adoption of Indian children is :-

1) Indian Family in India.

FREQUENTLY ASKED QUESTIONS

1. What is CARA?

Central Adoption Resource Agency is an autonomous body under the Ministry of Social Justice and Empowerment, which functions as the Central Authority of the Government of India in matters relating to adoptions, including Inter-country adoptions.

2. How to get my Foreign Adoption Agency enlisted by CARA?

Please refer to Chapter VI of the Revised Guideline of CARA available on our website and forward your application through

our Embassy / High Commission for enlistment.

3. Can I as a foreigner, adopt an Indian child?

Yes. But you have to follow procedures laid down in Revised Guidelines for Adoption of Indian Children

4. I am a foreigner - how do I adopt an Indian child?

Your original application along with the prescribed documents should be forwarded by the <u>Agency enlister</u> by <u>CARA in your country</u> to a recognized placement agency in India.

5. There is no Agency recognized by CARA in my country. What do?

You may forward the application and related documents through concerned Government Department/ Ministry of your

country to either CARA or any of its recognized Indian Agency.

6. How long does it take to complete an inter country adoption?

It take's 4 to 6 months to complete the process of an inter-country adoption after a suitable adoptation is identified.

7. What is NOC?

NOC is a 'No Objection Certificate" issued by Central Adoption Resource Agency for a child to be placed in Inter-country

adoption with a particular parent / parents.

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You can refer to the section on <u>Special Needs Children legally free for adoption</u> on this site.

21. Is there any policy in relation to length of the time one must be married before being eligible to adopt a child?

The couple should preferably have been married for at least 5 years to attest for the stability of the relationship.

22. Can I adopt an older child?

Yes, you can.

23. Can a single person adopt in India?

Yes

24. Are donation by foreigners permissible?

Yes, it is permitted with proper accountability of the donation given. It should be entirely voluntary

and the receiving organization should have its necessary permission under Foreign Contribution

Regulatory Act.

25. What is your e-mail address?

Our e-mail Address is cara@bol.net.in

26. Can I have your complete postal address, Tel No. E-mail Address & web site?

Central Adoption Resource Agency

West Block 8, Wing-2, Iind Floor,

R.K. Puram, New Delhi -110 066, India.

Ph. 091-011-6109193, 6105346, 6180196, 6180194

- 2) Indian Family abroad.
- 3) One parent of Indian origin abroad.
- 4) Totally foreign

14 Where can I get a list of Indian & Foreign Agencies recognized by CARA

You can procure it from Central Adoption Resource Agency or access list on this site.

15. Is there an age limit for prospective adoptive parents?

Though no upper age limit is prescribed for Inter-country adoptions, most Indian Agencies assess the suitability of the

adoptive couple keeping in mind the general principle below which normally apply to In-country adoptions.

- The composite age of the parents should preferably be 90 years (both Husband & Wife)
- A single parent should preferably be 30-35 years.

16. Where can aspiring Indian adoptive parents register themselves?

The aspiring Indian adoptive parents can register themselves with <u>Placement Agencies / Voluntary</u>

Coordinating Agencies

and Shishu Grehas in their respective states

17. I am from Bangalore. Can I adopt a child from a Delhi based agency?

Yes, you can. You may also contact VCA of a respective city / State for further details.

18. What is HAMA & GAWA?

HAMA - Hindu Adoption and Maintenance Act, 1956. Hindus, including Sikhs, Jains & Buddhists can adopt under this Act.

GAWA - is Guardians And Wards Act, 1890. Foreigners and non-Hindus can resort to this Act.

19. I have a biological male child. Can I adopt second male child under HAMA?

No

20. I would like to adopt a Special needs child. Can you help me?

E-mail: cara@bol.net.in Web site www.adoptionindia.nic.in